

Monday, 12/8/14 PTO Meeting- Called to order at 6:31p.m.

Attendees: PTO Officers – Barbara Murray, Dawn Rowder, Amy Draskovich, & Denise Strasser. Dr. Mark Pienkos, Amy Ardis, Kelli Vogt, Cyndi Lewandowski, Ed Dumke, Sara Trumpf, Jacob Schroder .

Secretary's Report: Denise Strasser distributed minutes from 11/10/14 PTO meeting for attendees to read (did not read aloud).

Treasurer's Report: Read by Amy Draskovich

Checking: \$2,277.60

Savings: \$6,160.54

Ongoing Fundraisers:

Box Tops- Stacy Forkner – no new report given – collection is ongoing.

Campbell's Soup- Collection of soup labels is ongoing - Shelly DeLeeuw Chair.

Kwik Trip- Amy Draskovich reported no change at this time.

Old Business:

- **Java Joe/Cookie Dough** Amy Ardis reported profit \$646.50 (minus \$75.00 for prizes) student prizes were drawn during meeting – three winners of \$25.00 gift card of their choice: Sophia Murray, Alexie Strasser & Brook & Alycia Henzig. Denise will purchase gift cards and distribute to students. Discussion regarding whether to entertain another type of fundraiser or move fall fundraiser earlier or later in the year as profits were down this year. Dr. P. suggested during Meet N Greet (prior to school starting).
- **Marcus/SCRIP**: Dawn Rowder orders will be distributed on 12-9. Dawn suggests two chairpersons for this next year as it is too much for one person to handle. Dawn will report profits at January meeting.
- **Holiday Shop** – Cynde Lewandowski - reported all went well. There were some reorders and new inventory system went well. Michelle Ciezke was very helpful. Total sales \$1,192.25. Profit of \$104.92 donated to Washington Schools Giving Tree along with \$200 budgeted – total given \$304.92. Kelli Vogt reported that most Giving Tree tags have been taken and families can still send gifts without a tag. All gifts go to students at Washington Caldwell. Cynde will be the chairperson again in 2015. Dates set for next year will be on 12-2-15 (preview) and 12-3-15. Cynde will submit for early signing bonus. There was discussion as whether to continue preview night or hold student day sales for two consecutive days instead. Decision was to continue as is with

preview night and one day sale. Next year Cynde can request a “preview box” and provide flyers with website link so families can view all items.

- **Family Photos** – Ed Dumke reported all appointments filled and everyone ordered, so it was a success. Ed will do photos again next year and can add Silver background (rather than black as no one used) along with Gold background which was popular this year.
- **Classroom Baskets** – Chairperson Tracy Ohm– reported to Barbara Murray that everything is on track. The baskets were previewed and raffle tickets sold on 12-3 from 6:00pm-7:30pm. Baskets will be displayed prior to Holiday Concert on 12-11 for additional raffle ticket sales. Baskets will be raffled after the concert.

New Business:

- Cookies & Milk for Holiday Concert – Sue Bachofen reported flyers were distributed on 12-5 to student families. Sue emailed volunteers and encourages people to buy or bake to ensure there is enough. Dr. P. will have office copy & distribute flyers again on 12-9.
- Holiday Concert – Jacob Schroeder reported Dress Rehearsal is Wednesday December 10th @ 1pm and Holiday Concert is Thursday, December 11th @ 6:30pm. Mr. Schroeder has volunteers to decorate but anyone that wants to help should come on Wednesday at 4pm.
- Mr. Schroeder also requested funds to purchase humidifier in music room as it is very dry which is not good for instruments or students. All in attendance approved up to \$100 from PTO to reimburse Mr. Schroeder for purchase of humidifier.
- Amy Draskovich (Treasurer) suggested that we keep watch over PTO spending as profits from fundraising are down significantly this year. Items not budgeted will come out of PTO savings. Thus far Electrical \$860 (for outdoor sign), Books for Music \$75.66, Martin Luther King display \$100 (for frame) and currently \$100 for humidifier. Suggested in 2015 need to budget for Miscellaneous Category. Clarification was made that these types of additional expenses are not to be deducted from Field Trip Subsidy budget that remains at \$1,600 which will be distributed to teachers for field trips.
- Teen Night December 12th – Kelli Vogt reported (Friday night) from 6:30pm-9:00pm includes all Waterford Graded schools 6th 7th & 8th grade. There is enough parent volunteers signed up but additional are always welcome.
- Chill Out, January 9th – Sue Bachofen reported that flyers will be distributed and candy canes and hot chocolate have been purchased.
- Spirit Wear Exchange –Denise Strasser distributed flyers to W-C families that would like to donate gently used Spirit Wear or take Spirit Wear if needed.

Other Business:

- Washington Caldwell Cookbook idea postponed until January PTO meeting.
- Discussion as to whether PTO needs separate parent permission to post student photos/names on PTO website, etc. Kelli Vogt will add PTO as line item on the current Washington Caldwell permission / opt out form.
- Traxside Skate Night – Amy Draskovich reported it is set for Friday, January 9th 2015. Flyers and Parent Update will go out on 12-19-14.
- PTO Chairperson Responsibilities. Barbara Murray distributed and read through chairperson responsibilities. Suggested a photo for each activity on sign up boards during Meet N Greet and Registration so families have more of a visual for volunteering/chairing events.
- Holiday Staff Treats, Dr. P. requested that Denise Strasser contact him to schedule a date for after Holiday Break.
- Dr. P. brought in Martin Luther King display for W-C and for which PTO donated \$100 for framing.

Next Month:

Next Meeting: January 12th @ 6:30pm

Meeting Adjourned: 8:10pm